

MINUTES
FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 11

November 5, 2013

The Board of Directors (the "Board") of Fort Bend County Levee Improvement District No. 11 (the "District") met in regular session, open to the public, on the 5th day of November, 2013, inside the boundaries of the District, at Mike Stone Associates, Inc., 19875 Southwest Freeway, Suite 270, Sugar Land, Texas, and the roll was called of the members of the Board:

Justin Ring	President
Jared Jameson	Vice President/ Assistant Secretary
Stuart Rimes	Secretary/ Assistant Vice President

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Clark Carruth and Jeff Perry of Levee Management Services, LLC ("LMS"); Erin Garcia of Myrtle Cruz, Inc.; Greg Ordeneaux of Tax Tech, Inc.; Michael Rusk of LJA Engineering & Surveying, Inc. ("LJA"); Pat Naff and Trey Sawyer of CDC Houston, Inc. ("CDC"); Bob Grant and Mary Bray, residents of the District; Alan Spears and Scott Wieghat of Fort Bend County; Jim Lawless, architect for the District; and Lynne B. Humphries and Nikole Cales of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the October 1, 2013, regular meeting, which were provided in advance of the meeting. Following review and discussion, Director Jameson moved to approve the minutes as submitted. Director Ring seconded the motion, which was approved by unanimous vote.

COMMENTS AND QUESTIONS FROM THE PUBLIC

Ms. Bray introduced herself and stated she resides on Greatwood Lake Drive. She asked if the interior beds of the lakes will be planted or maintained near her home. Mr. Rusk stated the beds in the area were recently re-planted. Director Jameson stated the plantings and maintenance in the area are restricted by the District's Army Corps of Engineers permit. Director Ring requested District engineer and operator evaluate the area every six months and determine if any action or maintenance is necessary. The Board requested Berg Oliver contact Ms. Bray and survey the area to determine if action is necessary.



FINANCIAL AND BOOKKEEPING MATTERS

Ms. Garcia distributed and reviewed the bookkeeper's report, including the monthly budget comparison and list of checks presented for approval. A copy of the bookkeeper's report is attached.

After review and discussion, Director Jameson moved to approve the bookkeeper's report. Director Ring seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTION MATTERS

Mr. Ordeneaux distributed and reviewed the tax assessor/collector's report, a copy of which is attached. He reported the District's 2013 taxes are 0.02% collected.

Ms. Humphries reviewed a list of candidates for election to the Fort Bend Central Appraisal District. She then reviewed a Resolution Voting for Director for Board of Director Election for Fort Bend Central Appraisal District ("Resolution").

After review and discussion, Director Jameson moved to (1) approve the tax assessor/collector's report and payment of the tax bills; and (2) cast the District's 10 votes for Albert Glover, adopt the Resolution and direct that the Resolution be filed appropriately and retained in the District's official records. Director Ring seconded the motion, which passed unanimously.

OPERATION OF DISTRICT FACILITIES

Mr. Carruth distributed and reviewed the monthly operator's report, a copy of which is attached. He reviewed and discussed work completed by LMS during the last month as reflected in his report.

Mr. Carruth updated the Board regarding water levels during recent heavy rainfall. He stated there were no issues to report and stated LMS will continue to monitor water levels during heavy rainfall events.

Following review and discussion, Director Jameson moved to approve the operator's report as submitted. Director Ring seconded the motion, which was approved by unanimous vote.

LEVEE AND DITCH MOWING

Mr. Naff reported CDC fertilized and overseeded 80 acres of the District's levee with Bermuda grass. Mr. Rusk reported invasive willow species will be removed.

UPDATE FROM DISTRICT'S ARCHITECT

Mr. Lawless updated the Board regarding the progress of the District's emergency operations building. He stated the geotechnical engineers will be evaluating



the site within the next few weeks. Mr. Lawless reported he and the District's engineer will meet with the City regarding the building plans and any necessary permitting and requirements next week.

ENGINEERING MATTERS

Mr. Rusk distributed and reviewed the engineer's report, a copy of which is attached.

Mr. Rusk reviewed a proposal from Tolunay-Wong Engineers, Inc. for the geotechnical engineering services at the emergency operations building site in the amount of \$2,900.

Mr. Rusk presented force main and water line easements from Fort Bend County Municipal Utility District No. 192 ("MUD 192"). He stated the easements do not encroach on the District's levee and recommended the Board grant the easements to MUD 192, subject to attorney review of easements presented to the District.

Mr. Rusk reported there were no updates regarding water re-use opportunities between the City and the District.

After review and discussion, Director Jameson moved to (1) approve the engineer's report; (2) approve the force main and water line easements contingent upon review and approval of the Master District's engineer and ABHR; and (3) approve the proposal from Tolunay-Wong Engineers, Inc. for the geotechnical engineering services at the emergency operations building site in the amount of \$2,900. Director Ring seconded the motion, which passed unanimously.

DISCUSS DEBRIS MANAGEMENT PLAN AND ADOPT RESOLUTION FOR FORT BEND COUNTY DEBRIS MANAGEMENT PLAN, IF APPROPRIATE

Mr. Spears discussed the County's Debris Management Plan. He stated the County cannot receive Federal Emergency Management Agency ("FEMA") reimbursement for debris clean-up and removal within the District without an agreement between the County and the District. Mr. Spears stated the County will pay for the initial costs of debris clean-up and removal and will submit the invoices to FEMA for reimbursement. He stated any remaining balance not paid by FEMA would be billed to the District. Mr. Spears stated the County has a contract with an outside vendor for debris clean-up and removal who is familiar with FEMA standards for reimbursement. He stated the contractor also maintains detailed records regarding clean-up and removal for submission to FEMA. After review and discussion, Director Jameson moved to adopt the Resolution for Fort Bend County Debris Management Plan and direct that the Resolution be filed appropriately and retained in the District's official records. Director Rimes seconded the motion, which passed unanimously.



PHASE II MS4 STORM WATER MANAGEMENT PLAN IMPLEMENTATION INCLUDING AUTHORIZE EXECUTION OF EXTENSION PERIOD ANNUAL REPORT

Ms. Humphries reported the new MS4 permit should be approved in December.

EMERGENCY PREPAREDNESS COMMITTEE MATTERS

The Board requested Mr. Rusk review the requirements for the emergency operations radio in relation to the construction of the Emergency Operations Building.

COMMUNITY PROJECTS COMMITTEE

Director Jameson updated the Board regarding the Community Projects Committee ("CPC"). He stated the Committee is planning a meeting with the City to discuss possible parks within and near Greatwood. Director Jameson reported on plans of the CPC for the first Greatwood Districts' Holiday Open House on December 11, 2013 from 5:00 p.m. to 8:00 p.m. at the Greatwood Golf Club. He reported many of the Greatwood Districts' consultants will attend and present information, along with the Greatwood Fire Department, representatives from the City of Sugar Land, and the Fort Bend County Office of Emergency Management will offer information and CERT sign-ups. Director Jameson stated Santa will be available for residents to bring their own cameras and take photos. He stated there also will be a table for residents to bring a new, unwrapped toy for donation to Toys for Tots. Director Jameson stated holiday cookies and non-alcoholic beverages will be served. It was noted all residents will be invited to attend.

FORT BEND FLOOD MANAGEMENT ASSOCIATION MATTERS/ACTIONS

There were no updates regarding this matter.

REPORTS ON GREATWOOD PRESIDENT'S MEETING AND ACTIVITIES AND FOLLOW UP ON LEVEE AND DRAINAGE FACILITIES AND OTHER DISTRICT AND GREATWOOD REGIONAL MATTERS

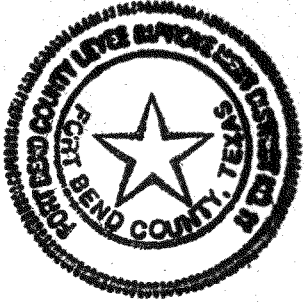
Director Ring updated the Board regarding the Presidents' meeting.

Director Jameson updated the Board regarding perimeter levee matters.



There being no further business to come before the Board, the meeting was adjourned.

(SEAL)



Asst. Secretary, Board of Directors

A handwritten signature in black ink, consisting of several overlapping loops, is written over a horizontal line.



LIST OF ATTACHMENTS TO MINUTES

	<u>Page No.</u>
Bookkeeper's report.....	2
Tax assessor/collector's report	2
Operator's report.....	2
Engineer's report.....	3

