

MINUTES  
FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 11

March 7, 2016

The Board of Directors (the "Board") of Fort Bend County Levee Improvement District No. 11 (the "District") met in regular session, open to the public, on the 7th day of March, 2016, inside the boundaries of the District, at Independent Bank, Sugar Land, Texas, and the roll was called of the members of the Board:

Justin Ring	President
Jared Jameson	Vice President/ Assistant Secretary
Stuart Rimes	Secretary/ Assistant Vice President

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Jeff Perry of Levee Management Services, LLC ("LMS"); Christina Garcia of Myrtle Cruz, Inc.; Kelly Jurecek of Tax Tech, Inc.; Michael Rusk of LJA Engineering, Inc.; Justin Klump of Storm Water Solutions, LP ("SWS"); Pat Naff of CDC Unlimited LLC; and Lynne B. Humphries and Nikole Cales of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the February 1, 2016, regular meeting, which were provided in advance of the meeting. Following review and discussion, Director Jameson moved to approve the minutes as submitted. Director Rimes seconded the motion, which was approved by unanimous vote.

COMMENTS AND QUESTIONS FROM THE PUBLIC

There were no members of the public who wished to address the Board.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Jurecek distributed and reviewed the January tax assessor/collector's report, a copy of which is attached. She reported the District's 2015 taxes are 95.12% collected. Following review and discussion, Director Jameson moved to approve the tax assessor/collector's report and payment of the tax bills. Director Rimes seconded the motion, which passed unanimously.

ADOPT RESOLUTION CONCERNING EXEMPTIONS FROM TAXATION

Ms. Humphries reviewed the Resolution Concerning Exemptions from Taxation with the Board. After review and discussion, Director Jameson moved to adopt the

Resolution Concerning Exemptions from Taxation, granting a \$40,000 exemption for residents aged 65 years and older and/or disabled for 2016. Director Rimes seconded the motion, which passed unanimously.

#### FINANCIAL AND BOOKKEEPING MATTERS

Ms. Garcia distributed and reviewed the bookkeeper's report, including the monthly budget comparison and list of checks presented for approval. A copy of the bookkeeper's report is attached. Ms. Garcia noted check number 3103 to RiverPark Recreation Center will be voided and check number 3109 will be issued to Independent Bank for the meeting room. Following review and discussion, Director Rimes moved to approve the bookkeeper's report and authorize payment of the bills listed therein. Director Jameson seconded the motion, which passed unanimously.

#### LEVEE AND DITCH MOWING AND DRAINAGE CHANNEL CLEANOUT

Mr. Naff updated the Board regarding levee and ditch mowing. No written report was presented.

#### OPERATION OF DISTRICT FACILITIES

Mr. Perry distributed and reviewed the monthly operator's report, a copy of which is attached. He reviewed and discussed work completed by LMS during the last month as reflected in his report.

Mr. Perry stated LMS found a slight gas leak on generator number 1 at pump station number 1 and stated estimates for repair should be in shortly. The Board authorized Director Jameson to approve the necessary repairs.

Mr. Perry updated the Board regarding the installation of a meter on the golf club's water pump. He stated the base line is currently being established and he should have meter readings to report next month.

Mr. Perry stated he received complaints regarding unauthorized habitation on District property, but noted he was unable to find anything when he surveyed the area.

Following review and discussion, Director Jameson moved to approve the operator's report as submitted. Director Rimes seconded the motion, which passed unanimously.

#### ENGINEERING MATTERS

The Board reviewed the engineer's report, a copy of which is attached.

Mr. Rusk updated the Board regarding matters related to the condemnation process.

Mr. Rusk updated the Board regarding the surplus funds application and noted it was declared administratively complete on December 10, 2015.

Mr. Rusk stated the wetlands bed plantings should be complete in April.

After review and discussion, Director Ring moved to approve the engineer's report. Director Rimes seconded the motion, which passed unanimously.

#### PHASE II MS4 STORM WATER MANAGEMENT PLAN IMPLEMENTATION

Mr. Klump updated the Board on the District's SWMP. He distributed and reviewed the Year 2 annual report for the SWMP, including a summary of the Year 2 and Year 3 training and goals under the SWMP, copies of which are attached. He presented a utility bill insert regarding proper lawn care to prevent unnecessary stormwater pollution, a copy of which is also attached. Mr. Klump began his training session with the Board and other persons in attendance. The topic of the Year 3 training was grass clippings and the storm sewer system. Mr. Klump explained the importance of keeping the grass clippings out of the storm sewer system, as they decompose and add to the bacteria impairment. Mr. Klump then continued with the training, explaining the sources of bacteria and outlining the program elements of the SWMP that deal with these sources. He noted the information was presented to and approved by the Greatwood Stormwater Management Committee. Following review and discussion, Director Rimes moved to approve the Year 2 annual SWMP report, the Year 3 goals, and the utility bill educational insert for including in the water and sewer bills. Director Jameson seconded the motion, which carried unanimously.

#### COMMUNITY PROJECTS COMMITTEE ("CPC")

Director Rimes updated the Board regarding CPC matters.

#### REPORTS ON GREATWOOD PRESIDENTS' MEETING AND ACTIVITIES AND FOLLOW UP ON LEVEE AND DRAINAGE FACILITIES AND OTHER DISTRICT AND GREATWOOD REGIONAL MATTERS

The Board discussed a notice to be placed on the District's website regarding the rising of the Brazos River. The Board authorized the notice to be posted on the District's website when and if the District's operator determined it was appropriate to do so.

FEDERAL FLOOD INSURANCE LEGISLATION, PERIMETER LEVEE MAINTENANCE, AND ATTENDANCE AT LEVEE CONFERENCES

Ms. Humphries reported Fort Bend County Levee Improvement District No. 6 did not approve the Great River Perimeter Levee Cost Sharing Agreement for the Purchase, Maintenance and Operation of Flood Fighting Equipment to purchase flood-fighting equipment ("Agreement"). She stated Fort Bend County Municipal Utility District No. 121 ("MUD 121") budgeted \$75,000 to the purchase of the Tiger Dams and does not wish to contribute any additional money towards the purchase. Discussion ensued and the Board directed ABHR to revise the Agreement to reflect a one-year cost-sharing agreement to the purchase one Tiger Dam between the District, Fort Bend County Levee Improvement District No. 11 and MUD 121, which equates to \$50,000 per district. The Board requested any reference to a two year agreement or purchasing of a second Tiger Dam be removed.

ATTORNEY'S REPORT

ANNUAL REVIEW OF PROCEDURES FOR CONTINUING DISCLOSURE COMPLIANCE

The Board reviewed the District's procedures for continuing disclosure compliance. The Board concurred no changes are required at this time.

APPROVE ANNUAL REPORT AND AUTHORIZE FILING OF THE SAME IN ACCORDNACE WITH DISTRICT'S CONTINUING DISCLOSURE OF INFORMATION AGREEMENT AND AS REQUIRED BY SEC RULE 15c2-12

Ms. Humphries reviewed the District's Annual Report containing updated financial and operating data that must be filed by March 31, 2016, in accordance with the continuing disclosure provisions contained in the bond resolutions. She stated that the District is required to file certain financial and operating data with the Municipal Securities Rulemaking Board through the Electronic Municipal Market Access System in compliance with SEC Rule 15c12-12 and with the Municipal Advisory Council of Texas, the State Information Depository. She presented filing letters for the Annual Report for the Board's consideration. After review and discussion, Director Ring moved to file the Annual Report and direct that it be filed appropriately and retained in the District's official records. Director Rimes seconded the motion, which passed unanimously.

RENEWAL OF DISTRICT'S INSURANCE POLICIES

The Board reviewed a proposal from SIG/McDonald & Wessendorff Insurance for the renewal of the District's insurance policies. After review and discussion, Director Jameson moved to approve the proposal from SIG/McDonald & Wessendorff

Insurance for the renewal of the District's insurance policies and direct that it be filed appropriately and retained in the District's official records. Director Ring seconded the motion, which passed unanimously.

CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.071, TEXAS GOVERNMENT CODE, TO CONDUCT A PRIVATE CONSULTATION WITH ATTORNEY TO DISCUSS PENDING OR CONTEMPLATED LITIGATION, OR A SETTLEMENT OFFER

The Board concurred it was not necessary to convene in executive session.

RECONVENE IN EXECUTIVE SESSION AND AUTHORIZE APPROPRIATE ACTION REGARDING PENDING OR CONTEMPLATED LITIGATION, OR SETTLEMENT OFFER

The Board did not convene in executive session.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)



A handwritten signature in cursive script, appearing to read 'J. Ames', written over a horizontal line.

Secretary, Board of Directors

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