

MINUTES  
FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 11

March 6, 2017

The Board of Directors (the "Board") of Fort Bend County Levee Improvement District No. 11 (the "District") met in regular session, open to the public, on the 6<sup>th</sup> day of March, 2017, inside the boundaries of the District, at Independent Bank, Sugar Land, Texas, and the roll was called of the members of the Board:

Justin Ring	President
Jared Jameson	Vice President/ Assistant Secretary
Stuart Rimes	Secretary/ Assistant Vice President

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Jeff Perry of Levee Management Services, LLC ("LMS"); Christina Garcia of Myrtle Cruz, Inc.; Kelly Jurecek of Tax Tech, Inc.; Michael Rusk of LJA Engineering, Inc. ("LJA"); Pat Naff of CDC Unlimited, LLC; Bob Grant and Robert Galloway, residents of the District; and Lynne B. Humphries and Nikole Cales of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the February 6, 2016, regular meeting, which were provided in advance of the meeting. Following review and discussion, Director Rimes moved to approve the minutes as submitted. Director Jameson seconded the motion, which was approved by unanimous vote.

COMMENTS AND QUESTIONS FROM THE PUBLIC

There were no members of the public who wished to address the Board.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Jurecek distributed and reviewed the February 28, 2017 tax assessor/collector's report, a copy of which is attached. She reported the District's 2016 taxes are 95.96% collected. Following review and discussion, Director Rimes moved to approve the tax assessor/collector's report and payment of the tax bills. Director Jameson seconded the motion, which passed unanimously.

ADOPT RESOLUTION CONCERNING EXEMPTIONS FROM TAXATION

The Board took no action on this item.

## FINANCIAL AND BOOKKEEPING MATTERS

Ms. Garcia distributed and reviewed the bookkeeper's report, including the monthly budget comparison and list of checks presented for approval. A copy of the bookkeeper's report is attached. Following review and discussion, Director Rimes moved to approve the bookkeeper's report and authorize payment of the bills listed therein. Director Jameson seconded the motion, which passed unanimously.

## LEVEE AND DITCH MOWING AND DRAINAGE CHANNEL CLEANOUT

Mr. Naff updated the Board regarding mowing of the District's facilities.

## OPERATION OF DISTRICT FACILITIES

Mr. Perry presented and reviewed the operations report and reviewed and discussed work completed by LMS during the last month. A copy of the report is attached.

Mr. Perry updated the Board regarding the levee inspection conducted by the Fort Bend County Drainage District ("FBCDD") and stated a report will be issued shortly.

Mr. Perry updated the Board regarding the wetlands bed plantings. He stated Berg Oliver surveyed the area and noted some plants were lost due to the recent freeze. Mr. Perry stated Berg Oliver will prepare a proposal to replace the damaged plants for the Board's review next month. The Board requested Mr. Perry request a representative from Berg Oliver attend the next meeting.

Mr. Perry updated the Board regarding the Golf Club's apparent continued unauthorized use of detention lake water. He stated LMS continues to monitor the Club's meter which shows water is still being pumped, but he is not sure where the water is being pumped from since the known pump intake pipe in the District's detention lake is capped. The Board reviewed a letter from the Texas Commission on Environmental Quality to the Golf Club regarding unauthorized pumping out of the District's lake, a copy of which is filed in the District's official records.

Following review and discussion, Director Jameson moved to approve the operator's report. Director Rimes seconded the motion, which passed unanimously.

## ENGINEERING MATTERS

The Board reviewed the engineer's report, a copy of which is attached.

Mr. Rusk updated the Board regarding the fencing project and noted construction came in under budget.

Mr. Rusk updated the Board regarding bond application no. 4. Director Ring requested Mr. Rusk begin design and preparing bid packages for the work included in the bond application so the work can be bid after the application is approved.

After review and discussion, Director Ring moved to (1) approve the engineer's report; and (2) authorize the District's engineer to begin preparation and design of the bid packages for the projects included in the bond application. Director Rimes seconded the motion, which passed unanimously.

#### PHASE II MS4 STORM WATER MANAGEMENT PLAN IMPLEMENTATION

There was no discussion regarding this item.

#### ATTORNEY'S REPORT

##### ANNUAL REVIEW OF PROCEDURES FOR CONTINUING DISCLOSURE COMPLIANCE

The Board reviewed the District's procedures for continuing disclosure compliance. The Board concurred no changes are required at this time.

##### APPROVE ANNUAL REPORT AND AUTHORIZE FILING OF THE SAME IN ACCORDNACE WITH DISTRICT'S CONTINUING DISCLOSURE OF INFORMATION AGREEMENT AND AS REQUIRED BY SEC RULE 15c2-12

Ms. Humphries reviewed the District's Annual Report containing updated financial and operating data that must be filed by March 31, 2017, in accordance with the continuing disclosure provisions contained in the bond resolutions. She stated the District is required to file certain financial and operating data with the Municipal Securities Rulemaking Board through the Electronic Municipal Market Access System in compliance with SEC Rule 15c12-12 and with the Municipal Advisory Council of Texas, the State Information Depository. She presented filing letters for the Annual Report for the Board's consideration. After review and discussion, Director Jameson moved to file the Annual Report and direct that it be filed appropriately and retained in the District's official records. Director Rimes seconded the motion, which passed unanimously.

## RENEWAL OF DISTRICT'S INSURANCE POLICIES

The Board reviewed a proposal for the renewal of the District's insurance policies from Wessendorff Insurance. After review and discussion, Director Jameson moved to approve the proposal and direct that it be filed appropriately and retained in the District's official records. Director Ring seconded the motion, which passed unanimously.

## COMMUNITY PROJECTS COMMITTEE ("CPC")

Director Rimes updated the Board regarding CPC matters.

## REPORTS ON GREATWOOD PRESIDENTS' MEETING AND ACTIVITIES AND FOLLOW UP ON LEVEE AND DRAINAGE FACILITIES AND OTHER DISTRICT AND GREATWOOD REGIONAL MATTERS

The Board discussed the Presidents' meeting.

Ms. Humphries reported [www.FBLID11.com](http://www.FBLID11.com) was reserved for the District's new domain name to be utilized when the Greatwood municipal utility districts are annexed and dissolved at the end of 2017.

## FEDERAL FLOOD INSURANCE LEGISLATION, PERIMETER LEVEE MAINTENANCE, AND ATTENDANCE AT LEVEE CONFERENCES

Ms. Humphries reviewed Form 90-91 from the Federal Emergency Management Agency detailing the proposed amount the District will be reimbursed for the high water events in 2016 ("Form"), a copy of which is attached. After review and discussion, Director Ring moved to authorize the District's attorney to execute the Form on behalf of the District and direct that it be filed appropriately and retained in the District's official records. Director Jameson seconded the motion, which passed unanimously.

The Board discussed the Brazos River study commissioned by Fort Bend County Levee Improvement District No. 7.

## CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.071, TEXAS GOVERNMENT CODE, TO CONDUCT A PRIVATE CONSULTATION WITH ATTORNEY TO DISCUSS PENDING OR CONTEMPLATED LITIGATION, OR A SETTLEMENT OFFER

The Board concurred it was not necessary to convene in executive session.

RECONVENE IN EXECUTIVE SESSION AND AUTHORIZE APPROPRIATE ACTION  
REGARDING PENDING OR CONTEMPLATED LITIGATION, OR SETTLEMENT  
OFFER

The Board did not convene in executive session.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)



  
Secretary, Board of Directors

LIST OF ATTACHMENTS TO MINUTES

	Page <u>No.</u>
Tax assessor/collector's report .....	1
Bookkeeper's report.....	2
Operator's report.....	2
Engineer's Report.....	2
FEMA Form .....	4