

MINUTES  
FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 11

August 7, 2017

The Board of Directors (the "Board") of Fort Bend County Levee Improvement District No. 11 (the "District") met in regular session, open to the public, on the 7th day of August, 2017, inside the boundaries of the District, at Independent Bank, Sugar Land, Texas, and the roll was called of the members of the Board:

Justin Ring	President
Jared Jameson	Vice President/ Assistant Secretary
Stuart Rimes	Secretary/ Assistant Vice President

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Jeff Perry of Levee Management Services, LLC ("LMS"); Christina Perry of Myrtle Cruz, Inc.; Kelly Jurecek of Tax Tech, Inc.; Michael Rusk of LJA Engineering, Inc. ("LJA"); Pat Naff of CDC Unlimited, LLC; Debbie Shelton of FirstSouthwest, a Division of Hilltop Securities ("FSW"); and Whitney V. Higgins and Nikole Cales of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the July 12, 2017, regular meeting, which were provided in advance of the meeting. Following review and discussion, Director Jameson moved to approve the minutes as submitted. Director Rimes seconded the motion, which was approved by unanimous vote.

COMMENTS AND QUESTIONS FROM THE PUBLIC

There were no members of the public who wished to address the Board.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Jurecek distributed and reviewed the July 31, 2017 tax assessor/collector's report, a copy of which is attached. She reported the District's 2016 taxes are 99.42% collected. Following review and discussion, Director Jameson moved to approve the tax assessor/collector's report and payment of the tax bills. Director Rimes seconded the motion, which passed unanimously.

The Board discussed Water District nominees for the Fort Bend Central Appraisal District ("FBCAD"). After review and discussion, Director Jameson moved to cast the District's eight (8) votes for Sam Mayson for the FBCAD Water District Nominee. Director Rimes seconded the motion, which passed unanimously.

DISCUSS 2017 TAX RATE, SET PUBLIC HEARING DATE AND AUTHORIZE NOTICE OF PUBLIC HEARING REGARDING ADOPTION OF TAX RATE

Ms. Shelton presented and reviewed a letter and debt service tax rate analysis, recommending the District levy a 2017 debt service tax rate of \$0.16. She reviewed projected maintenance and operations revenue for maintenance and operations tax rate. A copy of the letter is attached. The Board discussed the proposed 2017 tax rate. After review and discussion, Director Jameson moved to authorize the tax assessor/collector to publish notice of a public hearing on September 11, 2017, in the *Fort Bend Herald* regarding the Board's adoption of 2017 tax rate of \$0.205 per \$100 of assessed valuation, with \$0.16 allocated for debt service and \$0.045 allocated for operations and maintenance. Director Rimes seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Perry distributed and reviewed the bookkeeper's report, including the monthly budget comparison and list of checks presented for approval. A copy of the bookkeeper's report is attached.

Ms. Davis presented and reviewed a draft budget for the fiscal year ending September 30, 2018 and noted no action is necessary at this time. She requested the bookkeeper remove the line item for the expense of the gauge and add \$10,000 for security and \$25,000 per pump station, with a footnote the funds are allocated for a generator.

Following review and discussion, Director Jameson moved to approve the bookkeeper's report and authorize payment of the bills listed therein. Director Ring seconded the motion, which passed unanimously.

LEVEE AND DITCH MOWING AND DRAINAGE CHANNEL CLEANOUT

Mr. Naff updated the Board regarding mowing in the District.

OPERATION OF DISTRICT FACILITIES

Mr. Perry updated the Board regarding operations and discussed work completed by LMS during the last month. No written report was presented.

Mr. Perry updated the Board regarding the repair of pump no. 2 at pump station no. 1 and stated he received a quote of \$44,235.25 to make the necessary repairs. He stated he will submit the repair to the District's insurance company, but noted the District will still be responsible for about half of the costs after the deductible is applied.

Mr. Perry stated a Fort Bend County Sherriff contacted him regarding an unauthorized ATV which had stalled on the District's levee. The Sherriff inquired if the District would like to press charges. After discussion, the Board concurred to recommend a fine of \$1,100 to be implemented in community service hours, or in the alternative, the violator can attend a Board meeting and explain their actions.

Mr. Perry updated the Board regarding Fort Bend County Drainage District's ("FBCDD") levee inspection based on FBCDD's interpretation of the U.S. Army Corps of Engineers ("USACE") Rehabilitation and Inspection Program ("RIP"). He stated all issues noted in the Report are being addressed and he continues to coordinate with the FBCDD regarding updates to the Report. He stated FBCDD wants the trees removed off of the property owned by the City of Sugar Land ("City"). Mr. Perry stated a letter was sent to the City regarding the tree removal, but the District has not received a response.

Following review and discussion, Director Jameson moved to approve the operator's report. Director Rimes seconded the motion, which passed unanimously.

#### ENGINEERING MATTERS

Mr. Rusk presented and reviewed the engineer's report, a copy of which is attached.

The Board discussed the inundation study and concurred to appoint Director Ring to coordinate with the District's engineer regarding possible study points.

Mr. Rusk presented and reviewed an updated Emergency Action Plan ("EAP").

After review and discussion, Director Jameson moved to (1) approve the engineer's report; and (2) approve the updated EAP and direct that it be filed appropriately and retained in the District's official records. Director Rimes seconded the motion, which passed unanimously.

#### PHASE II MS4 STORM WATER MANAGEMENT PLAN IMPLEMENTATION

There was no discussion regarding this item.

#### ATTORNEY'S REPORT INCLUDING REPORT REGARDING LEGISLATIVE MATTERS

Ms. Higgins reviewed the District's Series 2012 Arbitrage Report. After review and discussion, Director Jameson moved to accept the Series 2012 Final Arbitrage Report and direct that the Report be filed appropriately and retained in the District's official records. Director Rimes seconded the motion, which passed unanimously.

COMMUNITY PROJECTS COMMITTEE ("CPC")

Ms. Cales updated the Board regarding the Greatwood municipal utility districts' projects with Lamar Consolidated Independent School District.

REPORTS ON GREATWOOD PRESIDENTS' MEETING AND ACTIVITIES AND FOLLOW UP ON LEVEE AND DRAINAGE FACILITIES AND OTHER DISTRICT AND GREATWOOD REGIONAL MATTERS

Director Rimes updated the Board regarding the Presidents' meeting.


FEDERAL FLOOD INSURANCE LEGISLATION, PERIMETER LEVEE MAINTENANCE, AND ATTENDANCE AT LEVEE CONFERENCES

Director Ring updated the Board regarding the Emergency Preparedness Committee meeting.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)



  
Secretary, Board of Directors

LIST OF ATTACHMENTS TO MINUTES

	Page <u>No.</u>
Tax assessor/collector's report .....	1
Tax rate recommendation letter and analysis.....	2
Bookkeeper's report.....	2
Engineer's report.....	3