

MINUTES  
FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 11

November 6, 2017

The Board of Directors (the "Board") of Fort Bend County Levee Improvement District No. 11 (the "District") met in regular session, open to the public, on the 6<sup>th</sup> day of November, 2017, inside the boundaries of the District, at Independent Bank, Sugar Land, Texas, and the roll was called of the members of the Board:

Justin Ring	President
Jared Jameson	Vice President/ Assistant Secretary
Stuart Rimes	Secretary/ Assistant Vice President

and all of the above were present except Director Jameson, thus constituting a quorum.

Also present at the meeting were Jeff Perry of Levee Management Services, LLC ("LMS"); Christina Perry of Myrtle Cruz, Inc.; Kelly Jurecek of Tax Tech, Inc.; Michael Rusk of LJA Engineering, Inc. ("LJA"); Pat Naff of CDC Unlimited, LLC; Rick Ramirez of the City of Sugar Land ("City"); Shannon Waugh of Off Cinco; Justin Klump of Storm Water Solutions, LP ("SWS"); Lynne B. Humphries and Nikole Cales of Allen Boone Humphries Robinson LLP ("ABHR"); and Harold Kirby, Larry Muhden, Tex B. Martin, and Don Repetowski, residents of the District.

MINUTES

The Board considered approving the minutes of the October 2, 2017, regular meeting, which were provided in advance of the meeting. Following review and discussion, Director Ring moved to approve the minutes as submitted. Director Rimes seconded the motion, which was approved by unanimous vote.

COMMENTS AND QUESTIONS FROM THE PUBLIC

In response to a question from a resident, Ms. Cales stated approved minutes are posted on the District's website, but one month in the arrears because the Board must approve the minutes before they are posted.

Residents discussed possible improvements to District facilities, the District's perimeter levee system, including the height at Highway 69, possible impacts to the District of a breach or failure of the perimeter levee system should occur, the District open house, the impact to the District once the Greatwood municipal utility districts ("MUDs") are annexed and dissolved and inquired if a weather study or improvements are being considered.

Director Ring stated the District is not currently conducting a weather study, but has requested its engineer prepare an inundation study as well as cost estimates for various improvements including installation of additional equipment, increasing detention capacity and installation of additional pumps. He noted improvements were already under way prior to Hurricane Harvey, including installation of back-up sluice gates. Director Ring noted Fort Bend County LID No. 10 maintains its own levee and makes determinations about its operations and improvements, but noted as part of the perimeter levee system, the Districts maintain an open line of communication. He added the District will continue to operate and exist in the same capacity after the annexation of the MUDs. He reported the District anticipates holding an open house toward the end of the first quarter of 2018.

Mr. Kirby stated he sent an email with various observations and questions and inquired when a response could be expected. Director Ring stated the District's directors and consultants are currently reviewing and will produce an appropriate response. He noted the District and its consultants are still working on matters related to Hurricane Harvey and its aftermath.

#### TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Jurecek distributed and reviewed the October 31, 2017 tax assessor/collector's report, a copy of which is attached. She reported the District's 2017 taxes are 0.01% collected.

Ms. Jurecek stated a disaster relief plan for property taxes is available to any residents impacted by Hurricane Harvey.

The Board discussed the water district nominees for the Fort Bend Central Appraisal District ("FBCAD").

Following review and discussion, Director Ring moved to (1) approve the tax assessor/collector's report and payment of the tax bills; and (2) cast the District's eight (8) votes for Heather Zayas for the FBCAD Water District Nominee. Director Rimes seconded the motion, which passed unanimously.

#### FINANCIAL AND BOOKKEEPING MATTERS

Ms. Perry distributed and reviewed the bookkeeper's report, including the monthly budget comparison and list of checks presented for approval. A copy of the bookkeeper's report is attached. Following review and discussion, Director Ring moved to approve the bookkeeper's report, authorize payment of the bills listed therein. Director Rimes seconded the motion, which passed unanimously.

## LEVEE AND DITCH MOWING AND DRAINAGE CHANNEL CLEANOUT

Mr. Naff updated the Board regarding mowing in the District and noted fertilization is complete.

## OPERATION OF DISTRICT FACILITIES

Mr. Perry presented and reviewed the operator's report and updated the Board regarding operations and discussed work completed by LMS during the last month. A copy of the report is attached.

Mr. Perry updated the Board regarding the cabling on pump no. 2 at pump station no. 1 and noted the District's insurance will reimburse the District for the repairs, less the deductible.

Mr. Perry reported several residents' fences fell on the levee. He stated LMS pushed the fences back on to residents' property and will send letters if necessary.

Mr. Perry stated he is preparing a lighting package and requested authorization to solicit proposals.

Following review and discussion, Director Ring moved to: (1) approve the operator's report; and (2) authorize LMS to solicit proposals for lighting improvements at the pump stations. Director Rimes seconded the motion, which passed unanimously.

## ENGINEERING MATTERS

Mr. Rusk presented and reviewed the engineer's report, a copy of which is attached.

Mr. Rusk stated plans for back-up sluice gates at pump station nos. 1 and 2 have been submitted to the appropriate agencies for review. He stated the headwall is slightly skewed so it must be extended by approximately 12 feet.

Mr. Rusk stated adding a gate to replace the damaged duckbill in the southern detention pond outfall will cost approximately \$8,500 and noted he will present a proposal next month.

Mr. Rusk presented and reviewed an updated Capital Improvement Plan, a copy of which is attached to the engineer's report.

Mr. Rusk presented and reviewed a proposal for LJA to conduct an inundation study in the amount of \$26,700.

After review and discussion, Director Rimes moved to approve the engineer's report and approve the proposal for LJA to conduct an inundation study in the amount of \$26,700. Director Ring seconded the motion, which passed unanimously.

#### PHASE II MS4 STORM WATER MANAGEMENT PLAN IMPLEMENTATION

Mr. Klump presented and reviewed an abbreviated year 4 annual report and revised plan for the District, noting the MUDs will submit a Notice of Termination for their respective permits, so the District will no longer have a shared permit with the MUDs, but some aspects of the District's new permit will fall under the jurisdiction and responsibility of the City of Sugar Land ("City"). He stated he has been coordinating with the City and the Texas Commission on Environmental Quality ("TCEQ") regarding the necessary filing requirements for the District prior to and after annexation and dissolution of the MUDs into the City. Mr. Klump stated per direction from the TCEQ, SWS will submit an abbreviated year 4 annual report and Notice of Change for the District. He stated both will be submitted to the TCEQ in the first quarter of 2018, but both will be dated effective of the annexation and dissolution date of the MUDs, which is December 12, 2017. After review and discussion, Director Ring moved to approve the abbreviated year 4 annual report and Notice of Change as presented and authorize both to be submitted as discussed on behalf of the District. Director Rimes seconded the motion, which passed unanimously.

#### PROPOSAL FOR AMENDED DISTRICT ONLY WEBSITE AND HOSTING SERVICES

Ms. Waugh presented and reviewed a proposal for a District website, a copy of which is attached. After review and discussion, Director Rimes moved to approve a standard layout for a one-time fee of \$1,800 and option no. 3 with a \$450 monthly fee for email and texting updates to residents who request that service as well as monthly updating and hosting of the website. Director Ring seconded the motion, which passed unanimously.

#### ATTORNEY'S REPORT

There was no discussion regarding this item.

#### PERIMETER LEVEE JOINT BOARD MEETINGS

The Board discussed the Perimeter levee meeting and authorized the purchase of a second Tiger Dam outfitted trailer for the use of the perimeter levee districts. It was noted the cost share and other levee district's participation is still being determined.

REPORTS ON GREATWOOD PRESIDENTS' MEETING AND ACTIVITIES AND  
FOLLOW UP ON LEVEE AND DRAINAGE FACILITIES AND OTHER DISTRICT  
AND GREATWOOD REGIONAL MATTERS

The Board discussed the District open house that will be scheduled in the spring of 2018.

FEDERAL FLOOD INSURANCE AND STATE LEGISLATION, PERIMETER LEVEE  
MAINTENANCE, AND ATTENDANCE AT LEVEE OR FLOODPLAIN  
CONFERENCES

The Board discussed Fort Bend County Judge Hebert's testimony to the Texas State Legislature regarding levee districts.

The Board discussed the December meeting date and concurred to reschedule to a new date, to be determined.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)



  
Secretary, Board of Directors

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