

MINUTES  
FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 11

February 5, 2018

The Board of Directors (the "Board") of Fort Bend County Levee Improvement District No. 11 (the "District") met in regular session, open to the public, on the 5th day of February, 2018, inside the boundaries of the District, at Independent Bank, Sugar Land, Texas, and the roll was called of the members of the Board:

Justin Ring	President
Roberta Terrell	Vice President/ Assistant Secretary
Stuart Rimes	Secretary/ Assistant Vice President

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Kelly Jurecek of Tax Tech, Inc.; Christina Perry of Myrtle Cruz, Inc.; Jeff Perry and Ross Autrey of Levee Management Services, LLC ("LMS"); Michael Rusk of LJA Engineering, Inc.; Debbie Shelton of Hilltop Securities, Inc.; Pat Hughes of the City of Sugar Land; Harold Kirby, member of the public; and Lynne B. Humphries and Nikole Cales of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the January 15, 2018, regular meeting, which were provided in advance of the meeting. Following review and discussion, Director Rimes moved to approve the January 15, 2018, minutes. Director Terrell seconded the motion, which was approved by unanimous vote.

COMMENTS AND QUESTIONS FROM THE PUBLIC

Mr. Kirby discussed the District's new website and requested past minutes be posted on website. He stated he signed up for text alerts and noted he isn't notified of all postings and inquired if the intent of the texts to be utilized for emergency notifications. The Board noted past minutes are under meeting documents and confirmed text messaging is typically utilized for important or emergency notifications so users are not inundated with alerts.

Mr. Kirby stated energy information needs to be updated. It was noted the District is no longer required to post such information. He discussed meeting during which he reviewed documents with Mr. Rusk and noted he didn't get to review all documents he requested. Ms. Humphries stated due to homeland security concerns, some documents are confidential and not available for public inspection. Mr. Kirby presented and

reviewed a document detailing his questions and observations, a copy of which is filed in the District's official records.

#### TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Jurecek distributed and reviewed the tax assessor/collector's report, a copy of which is attached. She reported the District's 2017 taxes are 81.99% collected as of January 31, 2017. Following review and discussion, Director Terrell moved to approve the tax assessor/collector's report and payment of the tax bills. Director Ring seconded the motion, which passed unanimously.

#### RESOLUTION CONCERNING EXEMPTIONS FROM TAXATION

Ms. Humphries reviewed a Resolution Concerning Exemptions from Taxation. After review and discussion, Director Terrell moved to adopt a Resolution Concerning Exemptions from Taxation, reflecting that the Board of Directors rejects a general residential homestead exemption, rejects any exemption of travel trailers from ad valorem taxation, and grants a \$40,000 exemption for persons over 65 years of age and for disabled persons, and direct that the Resolution be filed appropriately and retained in the District's official records. Director Rimes seconded the motion, which passed by unanimous vote.

#### DISCUSS ASSOCIATION OF WATER BOARD DIRECTORS ("AWBD") WINTER CONFERENCE, APPROVE REIMBURSEMENT OF ELIGIBLE EXPENSES, AND AUTHORIZE ATTENDANCE AT SUMMER CONFERENCE

The Board discussed payment of per diems and expenses for director attendance at the winter Association of Water Board Directors conference. After discussion, Director Rimes moved to approve reimbursement to directors for attendance at the winter AWBD conference in accordance with the District's Travel Reimbursement Guidelines and authorize attendance by all interested directors at the summer AWBD conference, in San Antonio, Texas, June 21-24, 2018. Director Terrell seconded the motion, which passed unanimously.

#### FINANCIAL AND BOOKKEEPING MATTERS

Ms. Perry distributed and reviewed the bookkeeper's report, including the monthly budget comparison and a list of checks presented for approval. A copy of the bookkeeper's report is attached. Following review and discussion, Director Terrell moved to approve the bookkeeper's report and authorize payment of the bills listed therein. Director Ring seconded the motion, which passed unanimously.

#### LEVEE AND DITCH MOWING

Mr. Naff updated the Board regarding mowing in the District.

## OPERATION OF DISTRICT FACILITIES

Mr. Perry distributed and reviewed the operator's report, including maintenance and repair items completed by LMS during the previous month. A copy of the report is attached.

Mr. Perry presented and reviewed an emergency operations rate sheet detailing rates for LMS during an emergency event, a copy of which is attached. Mr. Perry stated the District would have incurred an additional \$11,000 during Hurricane Harvey based on the new rate structure. Discussion ensued. Director Ring stated he does not believe increasing rates during an emergency is appropriate. He requested Mr. Perry discuss the matter with LMS' owners. Director Ring also stated a rate amendment to the District's regular rates may be more appropriate. Mr. Perry stated he will present additional information next month.

Following review and discussion, Director Terrell moved to approve the operator's report. Director Ring seconded the motion, which passed unanimously.

## ENGINEERING MATTERS

Mr. Rusk presented and reviewed the engineer's report, a copy of which is attached.

Mr. Rusk reviewed an updated Capital Improvement Plan and a draft summary of costs for proposed bond issue no. 8. A copy of the updated Capital Improvement Plan is attached to the engineer's report.

Mr. Rusk updated the Board regarding the installation of backup sluice gates at pump station no. 1 and pump station no. 2. He stated bids were received and recommended the Board award the contract to NGB Constructors, Inc., in the amount of \$1,679,000 and noted FB MUD No. 116's share of the project is \$213,424.64, for pump station no. 1's sluice gates. He stated contract period is 330 days. Upon a motion made by Director Rimes and seconded by Director Terrell, the Board voted unanimously to approve award of the contract to NGB Constructors, Inc. in the amount of \$1,679,000.

Mr. Rusk updated the Board regarding the installation of a flap gate at the southern detention pond outfall. He stated that the flap gate is on backorder until March, 2018, and will be installed as soon as possible after delivery.

The Board concurred to defer approval of the resolution to Texas Commission on Environmental Quality requesting approval of bonds.

After review and discussion, Director Rimes moved to approve the engineer's report. Director Terrell seconded the motion, which passed unanimously.

PERIMETER LEVEE JOINT BOARD MEETINGS

The Board discussed the Fort Bend Flood Management Association Meeting on Friday, February 9, at 12:00 p.m.

REPORTS ON GREATWOOD PRESIDENTS' MEETING AND ACTIVITIES AND FOLLOW UP ON LEVEE AND DRAINAGE FACILITIES AND OTHER DISTRICT AND CITY OF SUGAR LAND MATTERS

The Board concurred to hold an open house on April 7, 2018, from 9:00 a.m. to 11:00 a.m. at the emergency operations meeting.

The Board discussed meeting at Greatwood Community Association ("GCA") Building beginning in March. The Board agreed to pay a cleaning fee of \$75.

Director Ring stated the GCA requested the Board discuss paying the GCA to replace oleanders along District property. Discussion ensued and it was noted the Board paid for the installation of the oleanders at the request of the GCA a few years ago. After discussion the Board declined to pay for the installation of new plants.

Director Terrell requested authorization to attend the AWBD monthly parks meeting, which the Board unanimously approved.

FEDERAL FLOOD INSURANCE AND STATE LEGISLATION, PERIMETER LEVEE MAINTENANCE, AND ATTENDANCE AT LEVEE OR FLOODPLAIN CONFERENCES

The Board discussed the National Association of Flood and Stormwater Management Agencies conference in Santa Fe, New Mexico, July 10-12, 2018. The Board noted it previously authorized attendance for any interested directors.

There being no further business to come before the Board, the meeting was adjourned.

  
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Secretary, Board of Directors



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