

MINUTES  
FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 11

April 2, 2018

The Board of Directors (the "Board") of Fort Bend County Levee Improvement District No. 11 (the "District") met in regular session, open to the public, on the 2nd day of April, 2018, inside the boundaries of the District, the Greatwood Community Association Building, Sugar Land, Texas, and the roll was called of the members of the Board:

Justin Ring	President
Roberta Terrell	Vice President/ Assistant Secretary
Stuart Rimes	Secretary/ Assistant Vice President

and all of the above were present except Director Terrell, thus constituting a quorum.

Also present at the meeting were Kelly Jurecek of Tax Tech, Inc.; Christina Perry of Myrtle Cruz, Inc.; Jeff Perry and Ross Autrey of Levee Management Services, LLC ("LMS"); Bob Bardin of LJA Engineering, Inc.; Debbie Shelton of Hilltop Securities, Inc.; Pat Naff of CDC Unlimited, LLC ("CDC"); Shannon Waugh of Off Cinco; Pat Hughes of City of Sugar Land; Lewis Crockett and Harold Kirby, residents of the District; and Whitney Higgins and Nikole Cales of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the March 5, 2018, regular meeting, which were provided in advance of the meeting. Following review and discussion, Director Rimes moved to approve the March 5, 2018, minutes. Director Ring seconded the motion, which was approved by unanimous vote.

COMMENTS AND QUESTIONS FROM THE PUBLIC

No members of the public wished to address the Board.

SUGAR LAND AMBASSADOR PROGRAM - BRAZOS RIVER EROSION STUDY

Mr. Hughes stated the City has engaged Huitt-Zollars to perform a Brazos River erosion study and will present its findings and recommendations within the next few months. He stated the City will hold a workshop with all levee districts within the City to discuss the findings and recommendations. He stated once the City has the study, it may pursue coordination with other entities.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Jurecek distributed and reviewed the tax assessor/collector's report, a copy of which is attached. She reported the District's 2017 taxes are 96.72% collected as of March

31, 2018. Following review and discussion, Director Ring moved to approve the tax assessor/collector's report and payment of the tax bills. Director Rimes seconded the motion, which passed unanimously.

#### FINANCIAL AND BOOKKEEPING MATTERS

Ms. Perry distributed and reviewed the bookkeeper's report, including the monthly budget comparison and a list of checks presented for approval. A copy of the bookkeeper's report is attached. Following review and discussion, Director Rimes moved to approve the bookkeeper's report and authorize payment of the bills listed therein. Director Ring seconded the motion, which passed unanimously.

#### LEVEE AND DITCH MOWING

Mr. Naff updated the Board regarding mowing in the District. He stated CDC will begin spring fertilization as weather permits.

#### OPERATION OF DISTRICT FACILITIES

Mr. Perry distributed and reviewed the operator's report, including maintenance and repair items completed by LMS during the previous month. A copy of the report is attached.

Mr. Perry updated the Board regarding the District's reimbursement claim from the Federal Emergency Management Agency.

Mr. Perry stated LMS is now receiving water bills from the City for water use at pump station no. 1. He stated he contacted the City and will continue to update the Board regarding the matter.

Following review and discussion, Director Rimes moved to approve the operator's report. Director Ring seconded the motion, which passed unanimously.

#### ENGINEERING MATTERS

Mr. Bardin presented and reviewed the engineer's report, a copy of which is attached.

Mr. Bardin reviewed an updated Capital Improvement Plan. A copy of the updated Capital Improvement Plan is attached to the engineer's report.

Mr. Bardin updated the Board regarding the installation of backup sluice gates at pump station no. 1 and pump station no. 2 and recommended approval of material testing service for pump station no. 1 and pump station no. 2 from Tolunay-Wong Engineers, Inc., in the amount of \$5,450. Upon a motion made by Director Ring and seconded by Director Rimes, the Board voted unanimously to approve material testing service for pump station no. 1 and pump station no. 2.

Mr. Bardin presented and reviewed an updated draft Summary of Costs, a copy of which is attached to the engineer's report. The Board reviewed a Resolution to the Texas Commission on Environmental Quality requesting approval of use of surplus funds and change of scope.

Mr. Bardin stated the installation of a flap gate at the southern detention pond outfall is complete.

After review and discussion, Director Rimes moved to approve the engineer's report. Director Ring seconded the motion, which passed unanimously.

#### MS4 STORM WATER MANAGEMENT PLAN IMPLEMENTATION

There was no discussion regarding this item.

#### WEBSITE MATTERS

Ms. Waugh presented and reviewed a proposed flyer for the District's open house on April 7, 2018. After review and discussion, Director Rimes moved to approve the open house flyer and authorized Off Cinco to post and distribute an email blast. Director Ring seconded the motion, which passed unanimously.

#### ATTORNEY'S REPORT

There was no attorney's report.

#### PERIMETER LEVEE JOINT BOARD MEETINGS

There was no discussion regarding this item.

#### REPORTS ON GREATWOOD PRESIDENTS' MEETING AND ACTIVITIES AND FOLLOW UP ON LEVEE AND DRAINAGE FACILITIES AND OTHER DISTRICT AND CITY OF SUGAR LAND MATTERS

The Board discussed the open house on April 7, 2018, from 9:00 a.m. to 11:00 a.m. at the District's emergency operations building.

#### FEDERAL FLOOD INSURANCE AND STATE LEGISLATION, PERIMETER LEVEE MAINTENANCE, AND ATTENDANCE AT LEVEE OR FLOODPLAIN CONFERENCES

Ms. Cales reported on the Fort Bend County table top exercise on April 6, 2018, at 8:30 a.m. at Gus George Academy.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)



  
Secretary, Board of Directors

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