

MINUTES
FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 11

October 1, 2018

The Board of Directors (the "Board") of Fort Bend County Levee Improvement District No. 11 (the "District") met in regular session, open to the public, on the 1st day of October, 2018, inside the boundaries of the District, at the Greatwood Community Association Building, Sugar Land, Texas, and the roll was called of the members of the Board:

Justin Ring	President
Roberta Terrell	Vice President/ Assistant Secretary
Michael D. Rozell	Secretary/ Assistant Vice President

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Kelly Jurecek of Tax Tech, Inc.; Christina Perry of Myrtle Cruz, Inc.; Jeff Perry of Levee Management Services, LLC ("LMS"); Michael Rusk of LJA Engineering, Inc. ("LJA"); Debbie Shelton of Masterson Advisors LLC; Chris Elliott of Amerex Energy ("Amerex"); Pat Hughes of the City of Sugar Land; Bob Grant, resident of the District; and Lynne B. Humphries and Nikole Cales of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the September 18, 2018, regular meeting, which were provided in advance of the meeting. Following review and discussion, Director Rozell moved to approve the September 18, 2018, minutes, as submitted. Director Terrell seconded the motion, which was approved by unanimous vote.

COMMENTS AND QUESTIONS FROM THE PUBLIC

There were no members of the public who wished to address the Board.

CONTRACT FOR ELECTRICITY

Mr. Elliott reviewed information regarding current electricity pricing, a copy of which is attached. He stated he believes the District should still consider remaining on the LMP pricing index and enter into a contract with Constellation, its current provider. Mr. Elliott stated the District can flip out of the LMP contract if pricing becomes unfavorable, but noted the historical market reflects favorable rates for this type of contract. After review and discussion, Director Rozell moved to authorize Director Ring to execute an LMP electricity contract with Constellation for a 36-month term in an

amount not to exceed \$15.00 per mega-watt hour, subject to ABHR review and approval. Director Terrell seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Jurecek distributed and reviewed the tax assessor/collector's report, a copy of which is attached. She reported the District's 2018 taxes are currently 99.53% collected. Ms. Jurecek also reported certified taxable values for the District. Following review and discussion, Director Terrell moved to approve the tax assessor/collector's report and payment of the tax bills. Director Rozell seconded the motion, which passed unanimously.

CONDUCT PUBLIC HEARING REGARDING DISTRICT'S 2018 TAX RATE, ADOPT ORDER LEVYING TAXES AND AUTHORIZE EXECUTION OF AMENDMENT TO INFORMATION FORM

Ms. Jurecek stated Tax Tech Inc. published the required Notice of Public Hearing stating the District anticipates levying a maximum \$0.2385 tax rate at this meeting.

Director Ring then opened the public hearing. No members of the public came forward to make comments. Director Ring closed the public hearing.

The Board discussed its current operating budget, reserve funds and reviewed various scenarios with different tax rates. After discussion, the Board concurred to levy a total tax rate of \$0.2385, with \$0.1785 allocated for debt service and \$0.06 allocated for operations and maintenance. Ms. Humphries presented to the Board an Order Levying Taxes for a \$0.2385 tax rate, comprised of \$0.1785 for debt service and \$0.06 for operations and maintenance. Ms. Humphries also presented an Amendment to Information Form reflecting the newly adopted tax rate.

After review and discussion, Director Rozell moved to adopt the Order Levying Taxes and authorize execution of the Amendment to Information Form, and direct that the Order and Amendment be filed appropriately and retained in the District's official records. Director Terrell seconded the motion, which passed unanimously. The Board confirmed its intention that the 2018 tax levy includes a debt service component for the calendar year ending December 31, 2019, and a maintenance tax component for the fiscal year ending September 30, 2019.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Perry distributed and reviewed the bookkeeper's report, including the monthly budget comparison and a list of checks presented for approval. A copy of the bookkeeper's report is attached. Following review and discussion, Director Rozell moved to approve the bookkeeper's report and authorize payment of the bills listed therein. Director Terrell seconded the motion, which passed unanimously.

LEVEE AND DITCH MOWING

There was no discussion regarding this matter.

OPERATION OF DISTRICT FACILITIES

Mr. Perry distributed and reviewed the operator's report, including maintenance and repair items completed by LMS during the previous month. A copy of the report is attached.

Mr. Perry stated the roof is leaking at pump station no. 1 and requested the Board authorize the repair in an amount not to exceed \$3,500.

Mr. Perry discussed the lighting and installation of security cameras and lighting at the pump stations. He stated the cameras are not compatible with the City of Sugar Land ("City") police department camera system. The Board requested Mr. Perry obtain pricing for cameras that would be compatible with or is the same system the City utilizes for its water and wastewater facilities.

Mr. Perry discussed the installation of staff gauges and inquired if the Board would like to install the gauges now or after the sluice gates are installed. The Board concurred to defer installation of the gauges until after the sluice gates are installed, but the Board concurred that the gauges must be installed prior to the 2019 hurricane season.

Following review and discussion, Director Terrell moved to approve the operator's report. Director Rozell seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Mr. Rusk presented and reviewed the engineer's report, a copy of which is attached.

Mr. Rusk updated the Board regarding the installation of backup sluice gates at pump station no. 1 and pump station no. 2 and noted no new pay estimates were submitted by NBG Constructors, Inc.

Mr. Rusk updated the Board regarding the detention pond capacity and levee improvement project and requested authorization to advertise and solicit bids for the project. The Board concurred to defer advertisement of the project pending an update regarding the acquisition of necessary property.

Mr. Rusk updated the Board regarding the design for the pump station at Forest Green and requested authorization to advertise the project.

Mr. Rusk stated there were no updates regarding acquisition of land from the Canyon Gate Homeowners Association or the land acquisition for the levee raising project.

Mr. Rusk updated the Board regarding the installation of an outfall pipe between the main lake and the main ditch under the road of Greatwood Lakes Drive to assist with drainage.

After review and discussion, Director Terrell moved to (1) approve the engineer's report; and (2) authorize the engineer to advertise and solicit bids for the pump station at Forest Green. Director Rozell seconded the motion, which passed unanimously.

MS4 STORM WATER MANAGEMENT PLAN IMPLEMENTATION

There was no discussion regarding this item.

WEBSITE MATTERS

The Board discussed posting information regarding upcoming projects, bond funding and tax rates and authorized Director Ring to approve the final language.

ATTORNEY'S REPORT

The Board reviewed the Director Continuing Education hours.

Ms. Humphries presented and reviewed a Resolution Adopting Additional Out-of-District Meeting Places reflecting the adoption of the offices of LJA Engineering, Inc., 2929 Briarpark Drive, Suite 600, Houston, TX 77042 ("Resolution"). The Board confirmed deleting a number of previously adopted meeting places no longer needed. After review and discussion, Director Rozell moved to approve the Resolution and direct that ABHR publish the required notice and that the Resolution be filed appropriately and retained in the District's official records. Director Terrell seconded the motion, which passed unanimously.

DISCUSS NATIONAL ASSOCIATION OF FLOOD AND STORMWATER MANAGEMENT AGENCIES SUMMER CONFERENCE, ASSOCIATION OF WATER BOARD DIRECTORS ("AWBD") SUMMER CONFERENCE, APPROVE REIMBURSEMENT OF ELIGIBLE EXPENSES, AND AUTHORIZE ATTENDANCE AT 2019 CONFERENCES, FEDERAL FLOOD INSURANCE AND STATE LEGISLATION, PERIMETER LEVEE MAINTENANCE, AND ATTENDANCE AT LEVEE OR FLOODPLAIN CONFERENCES

The Board reviewed upcoming director continuing education opportunities including a presentation by Fort Bend County on October 26, 2018 at 8:00 a.m., and a FloodWarn seminar on October 17, 2018 at 6:30 p.m. The Board authorized Mr. Rusk to prepare information on behalf of the District for the Fort Bend County presentation.

REPORTS FROM DIRECTORS AND CONSULTANTS

The Board confirmed it would meet at LJA's office at 4:00 p.m. on October 17, 2018 to discuss the inundation study.

There being no further business to come before the Board, the meeting was adjourned.

Roberta J. ...

Asst. Secretary, Board of Directors

(SEAL)



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