

MINUTES
FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 11

December 3, 2018

The Board of Directors (the "Board") of Fort Bend County Levee Improvement District No. 11 (the "District") met in regular session, open to the public, on the 3rd day of December, 2018, inside the boundaries of the District, at the Greatwood Community Association Building, Sugar Land, Texas, and the roll was called of the members of the Board:

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| Justin Ring | President |
| Roberta Terrell | Vice President/ Assistant Secretary |
| Michael D. Rozell | Secretary/ Assistant Vice President |

and all of the above were present except Director Ring, thus constituting a quorum.

Also present at the meeting were Bob Grant, Mary Bray and Larry Munden, residents of the District; Kelly Jurecek of Tax Tech, Inc.; Christina Perry of Myrtle Cruz, Inc.; Pat Naff of CDC Unlimited, LLC; Jeff Perry of Levee Management Services, LLC ("LMS"); Michael Rusk of LJA Engineering, Inc.; Pat Hughes of the City of Sugar Land ("City"); and Lynne Humphries of Allen Boone Humphries Robinson LLP.

MINUTES

The Board considered approving the minutes of the November 5, 2018, regular meeting, which were provided in advance of the meeting. Following review and discussion, Director Terrell moved to approve the November 5, 2018, minutes, as submitted. Director Rozell seconded the motion, which was approved by unanimous vote.

COMMENTS AND QUESTIONS FROM THE PUBLIC

Ms. Bray asked about the District tax statement and the tax rate increase as well as the wetland bed plantings in the Main Lake. She stated she believes the plantings have died and are unattractive.

Mr. Munden stated he sent an email regarding handrails and did not receive a response. He also inquired about the status of the inundation study, backup sluice gates and efforts to monitor backflow from the Brazos River through the gate. The public comments were then closed.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Jurecek distributed and reviewed the tax assessor/collector's report, a copy of which is attached. She reported the District's 2018 taxes are currently 7.2% collected.

Following review and discussion, Director Rozell moved to approve the tax assessor/collector's report and payment of the tax bills. Director Terrell seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Perry distributed and reviewed the bookkeeper's report, including the monthly budget comparison and a list of checks presented for approval. A copy of the bookkeeper's report is attached. Following review and discussion, Director Rozell moved to approve the bookkeeper's report and authorize payment of the bills listed therein. Director Terrell seconded the motion, which passed unanimously.

LEVEE AND DITCH MOWING

Mr. Naff updated the Board regarding levee and ditch mowing in the District and stated winter grass is beginning to grow.

OPERATION OF DISTRICT FACILITIES

Mr. Perry distributed and reviewed the operator's report, including maintenance and repair items completed by LMS during the previous month. A copy of the report is attached.

Mr. Perry stated the handrails for Pump Station No. 2 have been ordered and will be replaced upon arrival and noted he will check with the website provider to ensure emails are received.

Following review and discussion, Director Terrell moved to approve the operator's report. Director Rozell seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Mr. Rusk presented and reviewed the engineer's report, a copy of which is attached. In response to inquiries about the sluice gates, he stated the gates are a backup system only and will be used if there is an issue with District's flap gates.

Ms. Humphries stated the District cannot order or direct evacuation or routes. She said the District can supply information to the City and the County to assist in their evacuation orders. Mr. Hughes discussed the City's evacuation procedures. Mr. Rusk then responded to a question about the backflow of water from the Brazos River and stated the water does not backflow from the Brazos River into the District when the gates are closed.

After review and discussion, Director Rozell moved to approve the engineer's report. Director Terrell seconded the motion, which passed unanimously.

MS4 STORM WATER MANAGEMENT PLAN IMPLEMENTATION AND ADOPT RESOLUTION ADOPTING THE STORMWATER GUIDANCE MANUAL

The Board discussed the newly adopted stormwater management plan.

WEBSITE MATTERS

The Board discussed posting information regarding the Directors on the District's website.

ATTORNEY'S REPORT

Ms. Humphries reported ABHR filed the District's Eminent Domain Authority Annual Report with the Comptroller of the State of Texas pursuant to Senate Bill 1812.

Ms. Humphries discussed the requirement for the District to file updated financial information and operating data in the form of an annual report with the Municipal Securities Rulemaking Board, through the Electronic Municipal Market Access System. She requested authorization for ABHR to work with the District's consultants to prepare the continuing disclosure annual report. Following discussion, Director Rozell moved to authorize preparation of the annual report. Director Terrell seconded the motion, which passed by unanimous vote.

DISCUSS NATIONAL ASSOCIATION OF FLOOD AND STORMWATER MANAGEMENT AGENCIES SUMMER CONFERENCE, ASSOCIATION OF WATER BOARD DIRECTORS ("AWBD") SUMMER CONFERENCE, APPROVE REIMBURSEMENT OF ELIGIBLE EXPENSES, AND AUTHORIZE ATTENDANCE AT 2019 CONFERENCES, FEDERAL FLOOD INSURANCE AND STATE LEGISLATION, PERIMETER LEVEE MAINTENANCE, AND ATTENDANCE AT LEVEE OR FLOODPLAIN CONFERENCES

There was no discussion regarding this matter.

REPORTS FROM DIRECTORS AND CONSULTANTS

There was no discussion regarding this matter.

CONVENE IN EXECUTIVE SESSION

The Board did not convene in executive session.

RECONVENE IN OPEN SESSION

The Board did not convene in executive session.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)



Yvonne D. Agell
Secretary, Board of Directors

LIST OF ATTACHMENTS TO MINUTES

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