

MINUTES
FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 11

July 2, 2018

The Board of Directors (the "Board") of Fort Bend County Levee Improvement District No. 11 (the "District") met in regular session, open to the public, on the 2nd day of July, 2018, inside the boundaries of the District, at the Greatwood Community Association Building, Sugar Land, Texas, and the roll was called of the members of the Board:

Justin Ring	President
Roberta Terrell	Vice President/ Assistant Secretary
Stuart Rimes	Secretary/ Assistant Vice President

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Kelly Jurecek of Tax Tech, Inc.; Christina Perry of Myrtle Cruz, Inc.; Jeff Perry of Levee Management Services, LLC ("LMS"); Michael Rusk of LJA Engineering, Inc. ("LJA"); Pat Naff of CDC Unlimited, LLC; Debbie Shelton of Masterson Advisors LLC; and Whitney Higgins and Nikole Cales of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the June 4, 2018, regular meeting, which were provided in advance of the meeting. Following review and discussion, Director Terrell moved to approve the June 4, 2018, minutes, as submitted. Director Ring seconded the motion, which was approved by unanimous vote.

COMMENTS AND QUESTIONS FROM THE PUBLIC

No members of the public wished to address the Board.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Jurecek distributed and reviewed the tax assessor/collector's report, a copy of which is attached. She reported the District's 2017 taxes are 98.68% collected as of June 30, 2018. Following review and discussion, Director Terrell moved to approve the tax assessor/collector's report and payment of the tax bills. Director Ring seconded the motion, which passed unanimously.

DISCUSS ASSOCIATION OF WATER BOARD DIRECTORS ("AWBD") SUMMER CONFERENCE AND AUTHORIZE ATTENDANCE AT WINTER CONFERENCE

The Board discussed the summer AWBD conference. Ms. Perry confirmed expenses were submitted in accordance with the District's Travel Reimbursement Guidelines. After review and discussion, Director Terrell moved to (1) approve reimbursement of eligible expenses from the summer AWBD conference; and (2) authorize any interested directors to attend the winter AWBD conference in Austin, Texas, January 25, 2019 through January 27, 2017. Director Ring seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Perry distributed and reviewed the bookkeeper's report, including the monthly budget comparison and a list of checks presented for approval. A copy of the bookkeeper's report is attached.

Ms. Perry presented and reviewed a draft budget for the fiscal year ending September 30, 2019, a copy of which is attached to the bookkeeper's report. Discussion ensued regarding various changes and updates. Ms. Perry stated she will incorporate the additional information as well as any other information received from the Board or consultants and update the budget for the Board's consideration next month.

Following review and discussion, Director Terrell moved to approve the bookkeeper's report and authorize payment of the bills listed therein, and defer adoption of the budget for the fiscal year end September 30, 2019. Director Ring seconded the motion, which passed unanimously.

LEVEE AND DITCH MOWING

Mr. Naff updated the Board regarding levee and ditch mowing in the District.

OPERATION OF DISTRICT FACILITIES

Mr. Perry distributed and reviewed the operator's report, including maintenance and repair items completed by LMS during the previous month. A copy of the report is attached.

Mr. Perry updated the Board regarding removal of trees and fencing on the north and east levee. He stated he is soliciting proposals and will have additional information next month but is anticipating an approximate cost of \$75,000.

The Board deferred action regarding the operator rate sheet amendment.

Following review and discussion, Director Ring moved to approve the operator's report. Director Terrell seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Mr. Rusk presented and reviewed the engineer's report, a copy of which is attached.

Mr. Rusk updated the Board regarding the installation of backup sluice gates at pump station no. 1 and pump station no. 2 and stated no pay estimates were submitted for the Board's consideration.

Mr. Rusk updated the Board regarding the detention pond capacity and levee improvement project.

Mr. Rusk updated the Board regarding the design for the pump station at Forest Green.

Mr. Rusk updated the Board regarding the City of Sugar Land Brazos River erosion study.

The Board discussed a proposal from Property Acquisition Services ("PAS"), which was presented last month, to obtain right-of-way/easements from various entities for the earthen levee raising project. Mr. Rusk confirmed the District would need to obtain additional right-of-way from three parcels. Discussion ensued and the Board requested Mr. Rusk provide the metes and bounds of the necessary properties to PAS so they can begin the process of obtaining the easements or right-of-way as needed. The Board concurred to select option no. 1 to obtain rights per parcel as detailed in the proposal.

Discussion ensued regarding the possible installation of a pipe to lower the main lake level when a river or high water event is expected. The Board requested Mr. Rusk look further into the matter and present cost estimates for the project next month.

Mr. Rusk stated the bond application in the amount of \$10,210,000 was submitted to the Texas Commission on Environmental Quality and it has been declared administratively complete.

After review and discussion, Director Rimes moved to (1) approve the engineer's report; and (2) approve option no. 1 in the proposal from PAS in an amount not to exceed \$10,000. Director Terrell seconded the motion, which passed unanimously.

MS4 STORM WATER MANAGEMENT PLAN IMPLEMENTATION

There was no discussion regarding this item.

WEBSITE MATTERS

The Board requested ABHR coordinate with the District's engineer and financial advisor to prepare information to be posted on the District's website regarding upcoming projects, costs and funding sources for the same as well as the projected 2018 tax rate.

ATTORNEY'S REPORT

There was no discussion regarding this item.

PERIMETER LEVEE JOINT BOARD MEETINGS

The Board discussed Perimeter Levee matters including Tiger Dam usage and allocation and the possibility of scheduling a Perimeter Levee meeting in the near future.

REPORTS FROM DIRECTORS AND CONSULTANTS

There was no discussion regarding this item.

FEDERAL FLOOD INSURANCE AND STATE LEGISLATION, PERIMETER LEVEE MAINTENANCE, AND ATTENDANCE AT LEVEE OR FLOODPLAIN CONFERENCES

There was no discussion regarding this item.

There being no further business to come before the Board, the meeting was adjourned.


Secretary, Board of Directors

(SEAL)



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